

Tax Clinic Mentor for Students

Duties/Responsibilities

Co-op Students and University Accounting Students are eligible to volunteer provided they have a qualified professional accountant to accompany them at a Tax Clinic. Unfortunately, quite often these students do not know a designated accountant and, therefore, cannot volunteer. By pairing Tax Clinic mentors with a student, we can utilize these volunteers. Mentors are expected to assist students in preparing personal income tax forms and answer any questions they might have on-site. Mentors will not be expected to complete the tax return, but rather guide the student.

Location

Alberta

Time Commitment

Tax clinics run in the evening from 6:00 p.m. until 9:00 p.m.

Clinic dates and times are flexible and CPA Alberta will try to work with both the mentor and mentee to find a suitable clinic.

Requirements

Member in good standing.

Three years of tax clinic experience.

Volunteer Interests

Community Service, Tax Clinics

Recruitment starts in December each year. Clinics take place in March and April.