

### Discipline and Appeal Tribunal

#### Duties/Responsibilities

A member of the Discipline and Appeal Tribunal Roster can be appointed to be a part of:

- A three person discipline tribunal to hear allegations of unprofessional conduct referred to it and to determine whether the conduct constitutes unprofessional conduct; or
- A three person appeal tribunal to hear an appeal under s.81, discipline appeals, registration appeals, practice review appeals and training office decisions.

Discipline and Appeal Tribunal members will:

- Review and familiarize themselves with their responsibilities in Part 5 of the Act;
- Review and familiarize themselves with any other applicable governing documents, professional standards or other legislation;
- Review and familiarize themselves with the applicable rules of professional conduct relating to each matter; and
- Recognize and adhere to their specific duties under s. 94 and s. 116 of the Act.

In relation to the hearings they are appointed to adhere to:

- Conduct themselves appropriately given the quasi-judicial nature of the position;
- Follow the applicable principles of administrative law; and
- Provide input on decision making and assist in preparing written decisions; and
- Prepare for, attend hearings, and participate in disciplinary and appeal hearings that they are appointed to.

#### Location

Alberta

#### Time Commitment

Typically participate in two hearings per year.

Hearings can range from half a day to several days but are on average half a day to two days.

There may also time required in reviewing information during personal time.

#### Requirements

Active member of CPA Alberta in good standing.

Minimum of 10 years post designation.

Demonstrate an appreciation and understanding of the responsibilities and accountability associated with fulfilling a quasi-judicial role in a professional regulatory organization including the roles of professional standards of practice and rules of professional conduct.

Prior experience on statutory committees or governance experience an asset.

#### Volunteer Interests

Judicial or quasi-judicial proceeding

*Not accepting volunteers at this time*