

SUMMARY OF SANCTION AGREEMENT

AMY BURCHILL, CPA, CMA

On August 13, 2026, the Complaints Inquiry Committee approved and accepted a sanction agreement pursuant to the provisions of s. 74 of the *Chartered Professional Accountants Act*.

Amy Burchill, CPA, CMA, admitted to the allegations of unprofessional conduct as set out in the December 3, 2025 motion referring the matter to a hearing, in that she:

1. Failed to perform professional services with integrity and due care, by:
 - a. Failing to file the corporate tax returns for Company A for the 2023 corporate tax years in a timely manner.
 - b. Failing to respond to various communications from Company A's corporate representatives over the period of February to November 2024.
 - c. Failing to return Company A's corporate documents to Company A's representative in a timely manner.
2. Advertised, offered, provided, and/or invoiced for Notice to Reader and compilation engagements through Company B despite not being eligible to do so, including not being registered as a Professional Accounting Firm ("PAF") when registration as a PAF was required.
3. Associated with false or misleading statements to Corporate Registrations at the Chartered Professional Accountants of Alberta in January 2025, by failing to identify that she was providing compilation engagements.

All of which is contrary to the provisions of the *Chartered Professional Accountants Act*, SA 2014, c. C-10.2 or the regulations, bylaws, Rules of Professional Conduct enacted pursuant thereto or standards of practice, constituting unprofessional conduct.

AND Amy Burchill, CPA, CMA, and the Complaints Inquiry Committee agreed that the sanctions to be imposed in consequence thereof will be:

1. Payment of a fine of:
 - a. \$1,500 for Allegation 1;
 - b. \$1,500 for Allegation 2;
 - c. \$1,500 for Allegation 3

within 30 days of the statement of costs being served;

2. Payment of costs of the investigation, hearing and compliance with the orders within 30 days of the statement of costs being served;
3. Mandatory publication pursuant to section 98 of the CPA Act and bylaws 1550-1557; and



4. If Amy Burchill, CPA, CMA fails to comply with the Tribunal's orders within the time specified, the registration of Amy Burchill, CPA, CMA will be cancelled.

Discipline Tribunal Secretary
August 2026