

Technical Requirements for Online Seminars

All electronic online seminars will require internet access and basic Microsoft Office applications.

Webinars:

Join by downloading on Windows or Mac

To get the most out of GoToTraining, you can download and install the full-featured desktop software on your Windows and Mac computer.

Operating system	Windows 7 – Windows 10
	Mac OS X 10.9 (Mavericks) – 10.12 (Sierra)
Web Browser	Google Chrome v34 or later
	Mozilla Firefox v34 or later
	Internet Explorer v8 or later
	Microsoft Edge v12 or later
	Apple Safari v6 or later
Internet connection	1 Mbps or better (broadband recommended)
Software	GoToTraining desktop app
	JavaScript enabled
Hardware	2GB or more of RAM
	Microphone and speakers (USB headset recommended**)
	Webcam (to use <u>HDFaces</u>)

Join from a web browser (no download required)

Using the GoToTraining Instant Join app, you can join trainings entirely within your web browser (rather than installing and using the GoToTraining desktop app).

Operating system	Windows
	Mac
	Linux / Ubuntu
	Google Chrome OS (Chromebook)
Web Browser	Google Chrome v31 or later
	Mozilla Firefox (Linux only)
Internet connection	1 Mbps or better (broadband recommended)
	3G connection or better (WiFi recommended for VoIP audio) for Chromebooks
Software	None
Hardware	Microphone and speakers (headset recommended**)

**Note: Most devices have built-in speakers, but you will get much better audio quality while using VoIP if you use a headset. You can also use your phone to dial in to the audio connection.

Join from iOS

You can use the GoToTraining app for iOS to join trainings and present from anywhere!

Operating system	iOS 9 or later
Device	iPhone 4s or later
	iPad 2 or later
Internet connection	3G connection or better (WiFi recommended for VoIP audio)
Software	Free GoToTraining App from the App Store
Hardware	Microphone and speakers (headset recommended**)

Join from Android

Download the GoToTraining app for Android to schedule and join trainings from anywhere.

Operating system	Android 4.1 (Ice Cream Sandwich) or later
	Note: Some features offered on the Android app are only available for Android 5.0 (Lollipop).
Internet connection	3G connection or better (WiFi recommended for VoIP audio)
Software	Free GoToTraining App from the Google Play Store
Hardware	Microphone and speakers (headset recommended**)

**Note: Most devices have built-in speakers, but you will get much better audio quality while using VoIP if you use a headset. You can also use your phone to dial in to the audio connection.

Recorded Webinars:

Internet access, Windows Media Player (or another MP3 player) and Adobe Acrobat Reader.

Live Broadcast:

Microsoft Word and Excel, Internet access, current Adobe Flash Plugin, current Adobe PDF Reader Plugin, and current Java Plugin.

**Note: Users are responsible to test their access prior to the scheduled live broadcast. A test link will be sent prior to the scheduled webinar.

Disclaimer: These requirements were correct at time of publication. CPAA will not grant refunds, changes, transfers or substitutions for errors in technical requirements