

2018-2019 Extra Passport Ticket(s) Purchase & Registration Form

Name _____ Designation(s) _____ Entity Number (5 digits): _____

Phone Number _____ Email _____

Organization _____

Important Notes:

- *All registrations must be accompanied with payment / passport number in order to be processed.
- *All passport registration requested must be received at a minimum, ten business days prior to the seminar start date.
- *CPA Alberta reserves the right to request photo ID at all PD Seminars.
- *Registrations are only accepted by mail, fax, email, online and in person

Extra PD Passport Ticket(s) Purchase (Maximum is 3 Extra Tickets per Passport)					
Passport Type	Current Passport Number	Qty. 3 max		Price Per Ticket	Total
Personal Passport			X	\$45.00	
Mini Personal Passport			X	\$50.00	
Corporate Passport			X	\$55.00	
Online Personal Passport			X	\$39.00	

Seminar Title	Seminar Code	City	Date	Credit Card	OR	Passport
				Seminar Fee		# of Tickets
				\$		#
				\$		#

Dietary Restriction (if attending a seminar(s)): _____

Check here that you agree to all [Professional Development](#) and [Passport](#) Terms & Conditions

Payment Information (Please Choose One Payment Method)	
Passport Tickets	
Total Tickets: _____	
<input type="checkbox"/> CPD Passport Holder: <input type="checkbox"/> Corporate <input type="checkbox"/> Personal <input type="checkbox"/> Mini Personal Passport Number(s): _____	
Credit Card	
Subtotal (\$) _____	Plus GST (\$) GST # 10690 4287 RT0003 _____ Total (\$) _____
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> American Express	
CREDIT CARD NUMBER	EXPIRY DATE
NAME ON CARD	SIGNATURE

Please forward registration and payment to: pdregistration@cpaalberta.ca

- Confirmation letters are sent by the system after the registration has been processed.
- Reminder letters (in-class seminars) are sent approximately two weeks prior to the seminar date.
- Registrants are advised to keep a copy of their initial registration as a reference and should make contact with Professional Development to verify their confirmed seating at least 5 business days prior to the seminar start date if they have not received a Confirmation Letter or Reminder letter. This form is not a confirmation of enrollment.
- Refunds will not be provided for failure to receive Confirmation Letters or Reminder Letters. All assessments apply. Please see CPA Alberta PD Registration Terms & Conditions

Under the Chartered Professional Accountants Act and the privacy policy of CPA Alberta, dissemination of personal information is restricted. Upon written permission of the registrant, personal information may be provided to a designated individual to assist in registration. Please complete and submit the Consent to Release PD Information form.

For a copy, please contact Professional Development or download at:
www.cpaalberta.ca/ProfessionalDevelopment/Forms.aspx.
CPA Alberta Privacy Policy can be viewed at [here](#)