

2018-2019 Purchase & Registration Form

Name _____ Designation(s) _____ Entity Number (5 digits) _____

Phone Number _____ Email _____

Organization _____

Important Notes:

*In order to register for a seminar or purchase a PD product, you must have an online profile with CPA Alberta. All members of CPA Alberta have an online profile based on their Member Number.

*If you don't have a Member Number, and you are not a member of CPA Alberta, please create an online profile here: <https://pd.cpaalberta.ca/Register.aspx>

*CPA Alberta cannot create your online profile.

*All registrations must be accompanied with payment in order to be processed.

Type	Price	Quantity	Total
Personal Passport	\$1,890		
Corporate Passport	\$2,310		
Mini Personal Passport	\$1,050		
Online Learning Passport	\$975		
Passport Sub Total			

Extra PD Passport Ticket(s) Purchase (Maximum is 3 Extra Tickets per Passport)					
Passport Type	Current Passport Number	Qty. 3 max		Price Per Ticket	Total
Personal Passport			X	\$45.00	
Mini Personal Passport			X	\$50.00	
Corporate Passport			X	\$55.00	
Online Personal Passport			X	\$39.00	
Passport Extra Ticket Sub Total					

PD Seminar Registration Information				
Seminar Title	Seminar Code	City	Date	Seminar Fee
				\$
				\$
				\$
				\$
Seminar Sub Total				\$

Please follow these steps to upload the form and enter the credit card payment:

- Save the form on your computer
- Login into <https://pd.cpaalberta.ca/Login.aspx>
- Go to the "Other PD Payments" tab
- Upload the "Supporting Document" and enter the payment information.

Credit card payments will only be accepted through our website or by phone through our Finance department at 1-800-232-9406. Please refrain from sending your credit card information via email or on any of our paper forms.

Subtotal (\$)

GST (\$)

Total (\$)

Check here that you agree to all [Professional Development](#) and [Passport](#) Terms & Conditions

- Confirmation letters are sent by the system after the registration has been processed.
- Reminder letters (in-class seminars) are sent approximately two weeks prior to the seminar date.
- Refunds will not be provided for failure to receive Confirmation Letters or Reminder Letters.
- All assessments apply. Please see CPA Alberta PD Registration Terms & Conditions.

Under the Chartered Professional Accountants Act and the privacy policy of CPA Alberta, dissemination of personal information is restricted. Upon written permission of the registrant, personal information may be provided to a designated individual to assist in registration. Please complete and submit the Consent to Release PD Information form. For a copy, please contact Professional Development or download at: www.cpaalberta.ca/ProfessionalDevelopment/Forms.aspx. CPA Alberta Privacy Policy can be viewed [here](#)