

MEMBERSHIP FEE DEFERRAL REQUEST FORM

Member Name: _____

CPA Alberta #: _____

Email: _____

Phone #: _____

You may be eligible for a fee deferral if you are able to demonstrate short term inability to pay your membership fees by May 31. Short term inability to pay may be a result of, but not limited to, temporary unemployment or layoff, where you expect to find employment within the year.

Please state your reasons for requesting the deferral below:

If you are deemed eligible for this deferral, you will be required to provide proof of eligibility to CPA Alberta upon request.

MEMBER DECLARATION:

I agree to pay my membership fees to CPA Alberta by September 30. I understand that failure to do so will result in the following:

- Immediate suspension of registration as a member
- Late payment penalty charge of **\$150** will be assessed
- Cancellation of membership may occur 60 days after notice of suspension is issued

Member Signature

Date

If you are unable to fulfill the above obligations, you may still qualify for a fee reduction. Please contact the Finance department at 1.800.232.9406 or email finance@cpaalberta.ca **prior to September 30** for further assistance.

SUBMIT to CPA Alberta office by email to finance@cpaalberta.ca or by mail:

Calgary Office

800, 444 -7 Avenue SW
Calgary, AB Canada T2P 0X8
T. 403.299.1300 Toll. 1.800.232.9406

Edmonton Office

1900, 10088 - 102 Avenue
Edmonton, AB Canada T5J 2Z1
T. 780.424.7391 Toll. 1.800.232.9406

Applications must be received before May 31 to be considered for deferral to avoid late payment penalty charges.