

MEMBERSHIP FEE DEFERRAL REQUEST FORM

Member Name: _____

CPA Alberta #: _____

Email: _____

Phone #: _____

You may be eligible for a fee deferral if you are able to demonstrate short term inability to pay your membership fees by May 31. Short term inability to pay may be a result of, but not limited to, temporary unemployment or layoff, where you expect to find employment within the year.

Please state your reasons for requesting the deferral below:

If you are deemed eligible for this deferral, you will be required to provide proof of eligibility to CPA Alberta upon request.

MEMBER DECLARATION:

I agree to pay my membership fees to CPA Alberta by September 30. I understand that failure to do so will result in the following:

- Immediate suspension of registration as a member
- Late payment penalty charge of **\$150** will be assessed
- Cancellation of membership may occur 60 days after notice of suspension is issued

Member Signature

Date

If you are unable to fulfill the above obligations, please contact the Finance department at 1.800.232.9406 or email finance@cpaalberta.ca **prior to September 30.**

SUBMIT to CPA Alberta office by email to finance@cpaalberta.ca or by mail:

Calgary Office

800, 444 -7 Avenue SW
Calgary, AB Canada T2P 0X8
T. 403.299.1300 Toll. 1.800.232.9406

Edmonton Office

1900, 10088 - 102 Avenue
Edmonton, AB Canada T5J 2Z1
T. 780.424.7391 Toll. 1.800.232.9406

Applications must be received before May 31 to be considered for deferral to avoid late payment penalty charges.