

Impact Award

2019 NOMINATION FORM

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About the Award

Awarded annually and presented by the CPA Education Foundation, the Impact Award honours an individual for his/her contributions to the work and goals of the Foundation.

About the Foundation

The CPA Education Foundation of Alberta (Foundation) was established as the profession's non-profit foundation for supporting business and accounting education across the province. Through the contributions of every designated accountant, and additional donations, the Foundation is able to provide:

- funding awards to post-secondary institutions;
- PhD support funding to qualified individuals interested in accounting research and pursuing their PhD;
- teaching prizes to exceptional university educators;
- annual scholarships, awards and bursaries to business/accounting students at post-secondary institutions in Alberta and the University of Saskatchewan, high schools and the CPA Western School of Business; and
- funding for special projects that advance accounting education and raise the profile of the profession.

The Foundation exists to promote the excellence of the CPA brand through support of business and accounting education throughout the province. Because of its demonstrable contributions to business education in Alberta, the Foundation is highly respected by members, post-secondary institutions and donors.

Important Dates

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| Nomination deadline: January 15, 2019 |
| Award presented: June 2019 |

Eligibility Criteria

One (1) recipient will be selected annually. To be eligible for the Impact Award, nominees must:

- be actively involved in the Alberta business/accounting community, or have a record of past involvement or contributions;
- have significant impact in enhancing the success of the CPA Education Foundation in achieving its mission and vision (e.g. helping to promote and/or fundraise for Foundation projects, making a substantial donation, volunteering time to Foundation activities, encouraging colleagues to contribute to the Foundation through time or financial support and advocating for Foundation initiatives); and
- demonstrate the ability to be considered a role model for other Alberta CPAs (or business leaders).

Nominations must be accompanied by at least one (1) letter of support from the nominator and at least one (1) letter of support from someone other than the nominator that speak directly about the nominee's contributions and answer the following questions:

1. Why is the nominee worthy of receiving the Impact Award?
2. How does (or has) the individual impact the success of the Foundation in achieving its goals?
3. How has the nominee's involvement with the Foundation made a difference?
4. Why is the nominee considered to be a role model for other CPAs in Alberta?

Past members of the CPA Education Foundation Board of Governors will be considered for this award only if they have been out of their role as Board Member for more than two (2) years.

Nominations

Any person may nominate an individual for an Impact Award.

A nominator must:

- fill out a nomination form;
- provide name and full contact information for the nominee and the nominator;
- provide a letter outlining the reasons why nominee is deserving of consideration for award;
- provide at least one (1) letter, from someone other than the nominator, supporting the nomination; and
- sign and submit the nomination package to the CPA Education Foundation of Alberta in one of the following ways:

By Mail: 1900 TD Tower, 10088 – 102 Avenue, Edmonton, AB, T5J 2Z1

By Fax: 780-425-8766

By Email: cpaef@cpaalberta.ca

The CPA Education Foundation is committed to protecting the privacy and confidentiality of personal information entrusted to us. The information collected in this form will be used solely for the purpose of managing the candidate's nomination for the Impact Award. The Foundation will maintain the information in accordance with its privacy policy (including compliance with the requirements of the *Personal Information Protection Act*). If you have questions about the collection, use or disclosure of this information, you may contact the Foundation at cpaef@cpaalberta.ca.

Selection Process

Nominations will be reviewed by the Executive Committee of the CPA Education Foundation Board of Governors. The Executive Committee will make recommendations on recipients to the Foundation Board of Governors.

Award may not be made in a year if the Executive Committee of the Foundation Board of Governors is of the view that no suitable candidate has been nominated. Unsuccessful nominations may be re-submitted in future years.

Recipients of the Impact Award may be asked to consent to having their name, picture and award information used by the CPA Education Foundation and/or CPA Alberta for promotional purposes.

2019 Impact Award NOMINATION FORM

NOMINEE INFORMATION

| | |
|--|--|
| | |
|--|--|

Surname

Given names

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Address

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Employer Address

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| |
|--|

Title or Position

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Home Phone

Business Phone

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Fax

Email Address

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Year CPA designation (or legacy designation)
first obtained.

2019 Impact Award NOMINATOR & SECONDER INFORMATION

| | |
|--------------------------|-------------------------|
| | |
| Nominated by (signature) | Seconded by (signature) |
| | |
| Nominated by (Print) | Seconded by (print) |
| | |
| Phone / Email | Phone/Email |

I (we) have prepared this nomination, and based on the information contained therein, we recommend that _____ (NAME OF NOMINEE) be granted the Impact Award. This nomination is based on the information known to nominator(s) and to the best of my (our) knowledge is complete and accurate.

SUBMISSION INFORMATION

Sign and submit the nomination package to the CPA Education Foundation of Alberta, ATTENTION KAYLA GAFFNEY, in one of the following ways:

By Mail: 1900 TD Tower, 10088 – 102 Avenue, Edmonton, AB, T5J 2Z1

By Fax: 780-425-8766

By Email: cpaef@cpaalberta.ca

Please note that by signing this form, you are giving CPA Alberta/the CPA Education Foundation permission to use the materials provided for the recognition process for the nominee, if this nomination is successful.

IMPACT AWARD NOMINATORS' CHECKLIST

Please ensure you have completed all of the following criteria before submitting the nomination package to the Foundation:

- All sections of the nomination form are complete (including name and contact information for the nominee and nominator(s))
- Enclosed one letter of support from nominator(s)
- Enclosed one letter of support from someone other than the nominator(s)
- Nomination form is signed by nominator(s)