Potential Pre-Approved Program Information Gathering

*Thank you for your interest in becoming a pre-approved program provider for CPA Alberta. Please provide us with the following information in advance of meeting with a practical experience specialist.*

1. What is the name of your organization and what is the nature of your business?
2. Why are you interested in becoming a pre-approved program provider?
3. Who will be our primary contact for this application and what is their role in your organization?

1. How many CPA’s currently work in your organization?

1. Do you currently have any candidates working for you who are in the CPA Professional Education Program (PEP)? If so, how many?

1. How many candidates do you plan to have/hire in your pre-approved program?

1. In what area(s) of your organization will the candidate work?

1. If your organization is a public accounting firm, please provide the following information:
   1. Chargeable hours available at your firm annually:
      1. Audit hours:
      2. Review hours:
      3. Compilation hours:
      4. Tax hours:
      5. Other hours:
   2. What is the date of your last practice review? Please note that a minimum of one successful practice review must be completed before a program can be pre-approved.
2. What is your organization’s target date for approval?
3. What is the contact information that we can reach you at?

*Please email this completed form to* [***ppr@cpaalberta.ca***](mailto:ppr@cpaalberta.ca)*. A member of the practical experience team will be in contact within 5 – 10 business days of receiving this information to arrange a phone meeting to discuss your potential pre-approved program.*