

Discipline Tribunal Roster Vice Chair

Duties/Responsibilities

The Discipline Tribunal Roster Vice Chair supports and assists the Discipline Tribunal Roster Chair by assuming the powers and duties of the Discipline Tribunal Chair in the event the Discipline Tribunal Chair is not able to act for any reason. In that context, the Discipline Tribunal Roster Vice Chair:

- With the support of the Discipline Tribunal Secretary convenes discipline tribunals as the need arises;
- With the support of the Discipline Tribunal Secretary appoints members from the discipline tribunal roster to a discipline tribunals to hear allegations of unprofessional conduct referred to them;
- Hears preliminary applications prior to the appointment of a discipline tribunal, as appropriate; and
- Contribute to the ongoing improvement of CPA Alberta's disciplinary processes.

Location

Alberta

Time Commitment

Two hours reviewing materials referred to hearing approximately every three months.

Participation in hearings as required.

Requirements

A current member of the Discipline/Appeal Tribunal Roster.

Prior experience chairing CPA Alberta discipline and/or appeal tribunals.

Experienced in administrative tribunal decision making and decision writing.

Be fully knowledgeable about CPA Alberta's discipline and appeal processes, policies and procedures.

A demonstrated appreciation and understanding of the responsibilities and accountability associated with fulfilling a quasi-judicial role in a professional regulatory organization including the roles of professional standards of practice and rules of professional standards.

Volunteer Interests

Judicial or quasi-judicial proceedings

Not accepting volunteers at this time